



Coronavirus (COVID-19) - Contamination Prevention Measures

In order to assist in combating the spread of the Coronavirus (COVID-19); Hadrian's Architectural Glazing Systems, with immediate effect have implemented the following.

Prior to commencing work on site, Hadrian's operatives/site visitors are obligated to sign a Hadrian's self-produced Coronavirus Site Attendance Register (attached) confirming they have been asked the following questions

- Have you been advised to self-isolate?
- Have you knowingly been in close contact with someone who has been told they could have Coronavirus (COVID-19) or has been advised to self-isolate?
- Are you experiencing any of the following symptoms?
 - * coughing
 - * sneezing
 - * high temperature

If any of the above questions are answered yes, that operative **will not be allowed** to enter the site and instructed to self-isolate.

Note:

The following measures are **not definitive**, and therefore subject to change as and when required in accordance with government or other authoritative instruction or advice.

Operatives during daily briefings will be instructed to

- Wash or clean their hands before entering or leaving the site
- Keep a distance of 2 meters (6.5 feet) between them and other people
- Reduce or eliminate physical interactions with people
- Wear gloves
- Where reasonably practicable regularly clean/wash common contactable surfaces i.e. telephone, tables /desks etc.
- Frequently wash their hands (for approximately 2 minutes)
- Do not touch their faces without washing your hands first
- Maintain/increase good personal hygiene awareness and practices
- Discard disposable gloves (if worn)/wipes/tissues or other similar materials in provided waste receptacles
- Disposable PPE/RPE are to be disposed of in accordance with current Health and Safety Legislation
- Report any symptom of illness (irrespective of the nature of the symptom) prior to work Attendance, or if at work when symptoms appear, their supervisor

Project	HH2679 - Claremont (Daysh) - Sir Robert McAlpine Ltd	Probability	Impact
COVID-19 PROJECT RISK ASSESSMENT Project Task Specific Supply and installation of Aluminium Curtain Walling and Windows	Risk Category	VERY HIGH	5
		HIGH	4
		MEDIUM	3
		LOW	2
		VERY LOW	1
Risk Mitigation		Programme Impact	
Detailed response on risk items & any mitigation measures in place		Probability	Impact
Sub-Contractor	Hadrian Information Required		
Labour - Availability & Social Distancing.	1. Current workforce health status and restrictions (understand this will change due to restrictions in place). 2. Labour force to be at minimum requirement. 3. Segregation of trades working directly on site.	1. Allocated work force currently in good health. A daily health inspection questionnaire to be completed and signed by each operative prior to entering site. 2. Labour force currently set between 2 - 14 operatives. Operatives have a wealth of site experience and have been debriefed on working conditions. 3. Segregation procedures will be outlined in the morning briefings. Wherever practicable, operatives are to maintain the 2m rule at all times. Coordination of all trades to be continually reviewed.	3 3
PPE & RPE to be worn for essential works. Further task specific PPE & RPE to be worn in line with requirements	1. Minimum PPE as per site guidelines 2. PPE / RPE to be worn during periods of work where a 2m segregation zone may be compromised.	1. Minimum site requirements for PPE... Hard hat, gloves, hi-visual vest, safety boots. 2. During any task specific work where a 2m segregation zone may be compromised, operatives are to wear RPE press to check half face masks and disposable synthetic gloves. Face masks are to be cleaned immediately prior to and after use. No operative is to share their face mask. Operatives will be supplied with sanitising detergents/cleaning rolls to clean all items. Empty sanitising containers/used cleaning roll, and disposable synthetic gloves will be disposed of in designated on-site waste bins.	3 3
Site Welfare facilities minimum requirements for site operations	1. Control measure set out by Sir Robert McAlpine Ltd	1. Site entry to be in compliance with the 2m rule. Hand sanitisers to be available on all entry and exit points. Site personnel breaks are to be staggered and agreed during morning briefings. Hadrian operatives have been advised where reasonably practicable, they can use their own vehicles for rest break times.	2 2
Sanitisation throughout site	1. Control measures in place for general sanitising / door handles, hand rails, entry and exit turnstiles, toilets, taps and commonly touched surfaces etc. 2. Control measures in place for use of toilets and washing facilities on site. 3. Control measures for mess rooms	1. Continuous sanitising of door handles, handrails, entry and exit turnstiles, toilets, taps and other commonly touched surfaces are to be carried out throughout the working day by SRM designated site operatives. Site access and egress points that have entry control systems requiring skin contact (e.g. finger print scanners) are to be disabled. 2. Toilets to be monitored by SRM designated site operatives to minimise numbers of site personnel using them at the same time. Operatives are to wash their hands before and after using toilet facilities. Hot running water, soap and hand drying facilities must be available at all times. Toilets and taps are to be sanitised after each individual use. 3. Canteen/rest rooms to be monitored by SRM designated site operatives to minimise the number of site personnel using these facilities at the same time. Operatives are to wash their hands before and after using these facilities.	3 3

Risk Category	Hadrian Information Required	Risk Mitigation	Programme Impact
Description		Detailed response on risk items & any mitigation measures in place	Probability Impact
Sub-Contractor			
First aid & Emergency measures	<ol style="list-style-type: none"> Administering first aid on site. Symptoms of Coronavirus (COVID-19) Emergency Measures 	<ol style="list-style-type: none"> First Aid posts and first aiders will be advised in the site induction. Operatives will be asked to administer their own first aid in cases of minor injuries; if they are able to do so. If an operative is unable to self-administer minor first aid, then first aid will be administered by a trained person who will protect themselves in accordance with the current government guidelines. Should you fall ill or suspect you have Coronavirus symptoms, you must comply with the following procedures: <ul style="list-style-type: none"> If at home: stay at home - do not attend site. Inform your employer. If you are at work and feel you may have symptoms: Inform your supervisor and leave site immediately. Inform your emergency contact and isolate in accordance with current government guidelines. If in doubt call 111 for advice. If you feel you cannot make your own way home, your emergency contact will be advised to assist in making arrangements for your safe return to your home. If your symptoms are at a severe stage call 999 for emergency services. For all other emergencies call 999 for the emergency services to attend. 	<p>3</p> <p>3</p>
Travelling to site	<ol style="list-style-type: none"> Transport issues (restriction on movement) Public transport limited service or suspension of service Reduced workforce 	<ol style="list-style-type: none"> Operatives have been advised, wherever possible, to travel to site in separate vehicles in accordance with current government guidelines. Operatives are advised wherever possible not to use public transport; wherever this is not practicable, operatives are to adhere to current government guidelines. The work force has been reduced in line with current site capacities to reduce movement of people. 	<p>3</p> <p>3</p>
Site operations / task specific	<ol style="list-style-type: none"> (a) Operatives carrying out a task within the 2m separation zone (a),(b) Task Specific duties Duration of work to be completed Permit to work 	<ol style="list-style-type: none"> Operatives will be briefed prior to any work commencing. <ol style="list-style-type: none"> Operatives working within a 2m zone will: <ul style="list-style-type: none"> wear all site-specific PPE as standard; this will also include a JSP force 8 press to check half face mask and disposable synthetic gloves under their work gloves. Curtain Wall Structural Framework / Glass Installation - Operatives to wear RPE, JSP press to check face mask with P3R filters. Face masks are to be cleaned immediately prior to and after use. Synthetic gloves are to be worn under work gloves at all times; when synthetic gloves are removed they are to be bagged and sealed and placed in Hazardous Waste Bin for 72 hours, then disposed of in a General Waste Skip. Operatives are to face away from each other with no skin to skin contact. Glass Installation - operatives are to handle glass externally with hand held suction devices held at arms length to minimise the potential breach of the 2m distance between / glass width 1500mm. Glazing procedure as per method statement. All tasks are to be conducted in 15 minute intervals with rest periods taking place as per version 3 of the C.L.C SOP legislation. Any task that is undertaken on site that has the potential to breach the 2m safe working zone will have to be approved by SRM site management and a work permit raised and signed prior to any works commencing. 	<p>3</p> <p>3</p>

Site Attendance Register

Site Address:	Gibside SEN School, Shipcote Lane, Gateshead. NE8 3JA
Topic	Daily Operative Questionnaire

1/ Have you been advised to self-isolate?

2/ Have you knowingly been in close contact with someone who has been told they could have Coronavirus (COVID-19) or has been advised to self-isolate?

3/ Are you experiencing any of the following symptoms?

- * coughing
- * sneezing
- * high temperature

If you have answered yes to any of the above questions you must leave site with immediate effect and return home to self-isolate as per the current government guidelines

Name	Date	Signature
[Redacted]	20/05/20	[Redacted]
[Redacted]	20/05/20	[Redacted]
[Redacted]	06/07/20	[Redacted]
[Redacted]	07/07/20	[Redacted]
[Redacted]	13/07/20	[Redacted]